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# Portland Friends of the Dhamma Special Board Meeting Minutes

January 6, 2014

PFOD Annex, 1125 SE Madison #103

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**Directors Present:** Alistair Williamson (President), Greg Satir (Vice President), Rachel Telesmanick (Treasurer-Elect), Jim Walker (Treasurer-Emeritus), Jessica Swanson, Sakula (Spiritual Director)

**Others Present:** Tena Hoke (Secretary)

The meeting convened at 6:35p.m. with a brief meditation.

The proposed agenda was approved.

The minutes of the previous meeting, held December 23, 2013, were approved by acclamation. Alistair noted that he has posted two possible Conflict of Interest policies for the Board to review.

The Board acknowledged Sallie Odenthal's resignation and Alistair announced her resignation to the community.

The Board then met in Executive Session until 9:20.

There not being sufficient time to cover the remaining agenda items, discussion focused on developing steps to get to the point where an offer on the Dharma Rain Zendo (DRZ) could be presented to the community. At this point Jessica had to leave. Following discussion of the current status of the Memorandum of Understanding (MOU), Proposal to Purchase DRZ, and results of the MOU survey, it was concluded that Greg will incorporate the survey results into the MOU, perform a final round of edits and cleanups on the MOU and the Proposal to Purchase, and then send those two documents to the Board for review. Comments on those documents should be sent to Alistair. Depending on the level of comments received, Alistair may choose to call a Board meeting on Monday, January 27<sup>th</sup>. The documents will also be sent by email to all community members, and they will be invited to a discussion about the DRZ purchase on Friday, January 31<sup>st</sup> at 7:00 pm (the usual format of the Friday night Dhamma talk will be substantially abbreviated to allow time for this discussion). Community members will also be invited to provide feedback on the documents by email, and this feedback will be taken into account in determining whether a Board meeting is warranted on the 27<sup>th</sup>. There are a number of major donors who should receive personal invitations to the meeting on the 31<sup>st</sup>, and Alistair and Greg will coordinate getting those invitations out.

The meeting was adjourned at 10:00 pm.

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