
Portland Friends of the Dhamma Annual Meeting Minutes

October 5, 2014

PFOD Center, 1404 SE 25th Ave., Portland

Directors Present: Greg Satir (President), Sakula Reinard (Spiritual Director), Rachel Telesmanick (Treasurer), Charla Chamberlain

Board Officers: Tena Hoke (Secretary), Alistair Williamson (President Emeritus, Building Committee Chair)

Community Members: Greg Fletcher, Mary Ann Harman, Nathan Varns

The meeting convened at 10:20 with a five-minute meditation led by Sakula.

The agenda was approved.

The minutes of the previous meeting, held August 21st, were approved with one change (“her” to “his or her”).

Elections (part 1). The following were unanimously (Sakula, Greg, Rachel) elected: Greg Satir to Board Chair for a shortened “one-year” term though the May 2015 annual meeting, and Alistair to Building Committee Chair through the May 2015 annual meeting.

Creating a downstairs office and revised entrance. Alistair reviewed the proposed plan for remodeling the downstairs to reconfigure the existing office, create a second private office (suitable for a Children’s Program, and initially available for renting) and enhancing the entry way. The following resolution was approved unanimously (Sakula, Greg, Rachel):

RESOLVED: That remodeling proceed per the plan presented with a budget of \$9230. A budget overage of up to 20% will not require prior Board approval. The remodeling should be complete by 12/25/2014, but slippage through 1/31/2015 will be acceptable. By 10/22/2014 the Board shall have determined an oversight method for this project. Also by 10/22/2014 Alistair shall have delivered a more detailed schedule to the Board and shall have proposed a forum for finalizing design decisions.

At this point Charla arrived.

Treasurer’s Report. Rachel presented the Balance Sheet and Dana Expressions (aka Profit & Loss) as of September 30, 2014. Total Assets are \$493,614.88 which includes the value of the building; there is \$22,637.36 in the checking account. YTD net income is \$5,817.56. Of concern is that net income for July - September was negative \$493.94. This is at least partly due to pledges expiring. Future financial reports will have donation income broken out in more detail. The account “Reclassification of funds” is used to move restricted funds into general funds so they can be expensed. Interest we are *not* currently paying on the direct loan (as opposed to the mortgage-backed loan) shows up as donation income and comes out as interest expense, but no money actually changes hands. Community members attending

the meeting pointed out that in general at events at the Center dana is not requested, or is requested rather apologetically. By not asking for dana we don't give the opportunity for giving and engagement.

Elections (part 2). Charla Chamberlain was unanimously elected to a shortened "two-year" term through the May 2016 annual meeting.

Fundraising. There was no time remaining for this topic. Briefly, Sakula and Rachel noted that they will be sending out letters about pledges.

Next Meeting. The next Board meeting was scheduled for Monday, December 8th. Sakula is working on scheduling a half-day visioning meeting.

The meeting adjourned at 12:30 pm.

Additional Board Activity by E-Mail:

The following was approved unanimously by e-mail on October 15, 2014:

Resolved: The PFoD board hereby authorize Sakula to rent two more weekly slots (one evening and one daytime) with the actual day and/or evening requested (by potential renter) to be confirmed by the Board. The rental rate for one evening per week shall be \$300/month. Sakula will research and make a recommendation to the Board on the rental rate for one daytime per week. The final terms of all leases, both day and evening, shall be determined by the Board.