
Q4 Annual Board Meeting

Portland Friends of the Dhamma

Sunday, October 5, 2014 / 10:00am - 12:30pm / Downstairs at PFOD

Board of Directors: Greg Satir, Acting Chair/Vice Chair;
Rachel Telesmanick, Treasurer; Sakula Reinard, Spiritual Director

Additional Board Officers: Tena Hoke, Secretary;
Alistair Williamson, Previous Chair

10:00 am/5 min Call to Order / Opening Meditation & Reflection

10:05 am/5 min Agenda Review / Call for New Business

10:10 am/5 min Approval of Previous Minutes ~ Tena

10:15 am/20 min Elections

- **Board Director** - Charla

A shortened “two-year” term, from the end of this meeting until the May 2016 annual meeting

- **Board Officer** - Greg for Board Chair

A shortened “one-year” term, through May 2015 annual meeting

- **Committee Chair** - Alistair for Building Committee Chair

Until the May 2015 annual meeting

**10:35 am/50 min Creating a Downstairs Office/Entrance Area
~ Alistair**

Goal: To approve a basic plan, budget, schedule and system of oversight.

11:25 pm/25 min Fundraising For the Next Few Months

Issue: What fundraising activities can we undertake now, knowing that we will be looking at fundraising more in-depth in early 2015.

**11:50 am/30 min Treasurer's Report and Bookkeeping Discussion
~ Facilitated by Alistair**

Rachel will present the quarterly treasurer report. We will talk with her and Bonnie, a bookkeeper helping Rachel, about bookkeeping and reporting.

12:20 pm/5 min Upcoming Meetings

Proposed for 2014:

- Sat, Nov 7 - Half-day vision/mission meeting
- Mon, Dec 7 - Approving a budget for 2015, including SD Compensation

To be scheduled for 2015:

- Feb - Working retreat to work on three-to-five-year plan and more
- Feb/March - Consensus training
- March - Q1 board meeting / Fundraising planning
- May - Q2 annual meeting

12:25 pm/5 min Closing Meditation / Close of Business