

Special PFoD Board Meeting ~ Planning for the Annual Meeting
May 21, 2015 ~ 6:30 - 9:15 PM ~ Downstairs at the Portland Dhamma
Center

6:30pm / 10 Min Meditation / Ice Breaker ~ Greg

6:40pm / 80 Min Filling Leadership Roles ~ Greg

1. Clarification: Who would continue a role (Dir, Officer, Committee/Team Lead)? ~ **5 Min**
2. Clarification: Who would take on new role(s)? ~ **5 Min**
3. Discussion: Filling Board Roles
 - a. Chair ~ **30 Min**
 - b. Directors ~ **10 Min**
 - c. Officers (Treas, Sec, VC) ~ **10 Min**
4. Discussion: Filling Other Roles ~ **20 Min**
 - a. Assistant Treasurer / Treasurer Transition
 - b. Building Committee
 - c. Fundraising Committee

8:00pm / 10 Min Break

8:10pm / 50 Min Planning the Annual Meeting ~ Charla

1. Date / Time
2. Potential Agenda Items
3. Outreach Plan
4. What Else?

9:00pm / 5 Min Future Meetings ~ Greg

- Board Meeting Dates for 2015 ~ May 31, Sept 3, Nov 5
- Finance Committee Meetings ~ June 4 (11th), Aug preferred, Oct mtg (Budget), Dec 3 (transition treasurer meeting?)

9:05pm / 10 Min Closing Encouragement / Feedback ~ Charla