
Portland Friends of the Dhamma Special Board Meeting Minutes

May 21, 2015

Portland Dhamma Center, 1404 SE 25th Ave, Portland

Directors Present: Greg Satir (President), Rachel Telesmanick (Treasurer), Charla Chamberlain (attending via Skype)

Directors Absent: Sakula (on sick leave)

Board Officers: Tena Hoke (Secretary), Alistair Williamson (Building Committee Chair)

The meeting convened at 6:35 following a five-minute meditation.

The agenda was approved.

The following people are willing to **continue these existing roles:**

Sakula – Spiritual Director (& all that entails), Board Member, Finance Committee Member
Charla – Board Member, Finance Committee Member, Building Caretakers Chair
Rachel – Board Member, Treasurer, Finance Committee Chair
Tena – Secretary, Finance Committee Member
Greg – Finance Committee Member, Building Steward Chair

The following people are willing to **take on new roles:**

Charla – Board Chair, Fundraising Chair
Greg – President Emeritus, Finance Committee Member, Building Steward Chair

Greg will have reached his term limit on Board membership. He is willing to serve as an officer such as President Emeritus and continue attending Board meetings. Alistair would like to transition out of the Building Committee Chair and Finance Committee Member roles, but is willing to continue for now for the sake of continuity. If Charla were to take on Board Chair and Fundraising Chair in addition to all that she is already doing it would be too much work for one person. To determine how best to make this work there are 3 items for follow-up: 1) Charla and Greg to discuss paring down the jobs or dividing the work load; 2) Charla and Sakula to discuss a plan for their working relationship; 3) transition plan for Caretakers lead role. In the future it would be good to have a representative of the Children's Committee attending Board meetings. We have nobody identified for Vice Chair yet. Greg will explore with a couple of people their interest in Board membership.

At this point the meeting was behind schedule; we skipped the item on discussing filling other roles.

Planning for the Annual Meeting. Charla asked for brainstorming on the timing and format of the Annual Meeting. We believe we may get better attendance by having the Annual Meeting in the morning, followed by the Board meeting in the afternoon. The Annual Meeting will have two basic parts: first, sharing our accomplishments over the last year with all attendees, and second, small group work discussing aspirations for the coming year and ways to be involved.

RESOLVED: That the Annual Meeting be held from 10:00 am – 12:30 pm on Sunday June 14th, and that the Second Quarter Board Meeting be held at 1:30 pm the same day, following a potluck lunch. There will be child care for the Annual Meeting.

Upcoming meeting dates:

Board Meetings: June 15th, Sept 3rd, Nov 5th

Finance Committee Meetings: June 11th, Oct 15th, Dec 3rd

The meeting was adjourned at 9:15 pm.
